

TONBRIDGE & MALLING BOROUGH COUNCIL

LEISURE and ARTS ADVISORY BOARD

8 December 2014

Report of the Director of Street Scene and Leisure

Part 1 - Public

Matters for Information

1 GROUND MAINTENANCE SERVICES – CONTRACT RETENDER

Summary

This report updates Members on the outcome of the retendering of the Ground Maintenance Contract.

1.1 Background

1.1.1 The current Ground Maintenance Contract is delivered on this Council's behalf by Landscape Services Ltd and was awarded on 1 January 2008. The contract was awarded for a five year period (plus two year extension) and is, therefore, due to expire on 31 December 2014. The current annual cost of the contract is £624,000.

1.1.2 Consideration has previously been given to potential contract savings with Members of this Board approving (Decision D13002MEM) a number of reductions to the current contract specification. Works were also identified within the contract that could potentially be delivered more cost effectively through enhanced in-house resources. As such Tenderers were requested to submit two Tender Prices, one with (Option A) and one without (Option B) the identified works. The decision to accept either Option A or Option B will be based on which is the most financially advantageous to the Council.

1.2 Contract Retender

1.2.1 Tenders were evaluated on the basis of which tender and which option would be the most economically advantageous to the Council, taking into account both quality and price (weighted at 50% and 50% respectively).

1.2.2 A review was also undertaken in liaison with Financial Services to establish the financial implications for selecting the highest scoring contractor for either Option A or Option B. Taking into consideration the employment and ongoing costs of new staff and the anticipated increases in revenue budgets to support the new areas of work, it was concluded that it would not be advantageous to progress with Option B.

- 1.2.3 The outcome of the re-tender of the Grounds Maintenance Contract was reported to Cabinet on the 8 October 2014 and taking into account the outcome of the tender evaluation procedure, Cabinet approved that Landscape Services Ltd be awarded the Grounds Maintenance Services Contract for Option A for a contract sum of £534,844.13.

1.3 Legal Implications

- 1.3.1 Legal implications are met through adherence to the EU Procurement Rules, the Public Contracts Regulations 2005 and the Council's Contract Procedural Rules.

1.4 Financial and Value for Money Considerations

- 1.4.1 A saving of approximately £90,000.00 has been achieved on the core contract cost which will be reflected in the revised revenue budget and the Council's Medium Term Financial Strategy.

1.5 Risk Assessment

- 1.5.1 A risk assessment has taken place following liaison with the Principal Solicitor to ensure that the procedures applied conform to the EU Regulations and take place within a relevant time frame. Failure to do so could result in time delays causing a financial loss in a competitive market or an external challenge to our procedure.
- 1.5.2 The Council's Health and Safety Officer will be fully involved in the evaluation of the tenders, and contractors' compliance to all relevant health and safety legislation forms a key part of the technical appraisal within the approved evaluation procedure.

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